

**GLOBAL ALUMNI ASSOCIATION  
OF  
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR**

MEMORANDUM OF ASSOCIATION AND REGULATIONS

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## A. MEMORANDUM OF ASSOCIATION

1. **Name:** The name of the Association shall be "Global Alumni Association of Bengal Engineering and Science University, Shibpur", hereinafter referred to as "GAABESU".
2. **Registered Office:** The Registered Office of the Association shall be University Guest House, Bengal Engineering and Science University, Shibpur, P. O. Botanic Garden, Howrah – 711103, West Bengal.
3. **Institute:** Institute referred to in the Memorandum of Associations and Regulations shall mean Bengal Engineering College/Bengal Engineering College (Deemed University)/Bengal Engineering and Science University, Shibpur or any subsequent modified name of the above Institute.
4. **Aims and Objectives:** The objectives for which the Association is established are:
  - i) To systematically uplift the image and status of the Institute, both nationally and internationally;
  - ii) To project nationally and internationally the Institute and its contribution to the engineering profession;
  - iii) To develop networking between the present and future alumni on a common platform on a continuing basis;
  - iv) To become the voice of the alumni in all matters related to the betterment of the Institute;
  - v) To aim collectively and ensure that the Institute is recognized as an Institute of National Importance to further the cause of scientific research and post-graduate studies;
  - vi) To foster continuing professional/academic development by drawing support from achievers amongst the alumni in their respective fields;
  - vii) To maintain the honor and dignity of the fellow alumni as well as to maintain camaraderie and fraternity amongst the ex-students of the Institute by promoting social and cultural association amongst themselves;
  - viii) To maintain an up-to-date register of alumni of the Institute with their qualifications and addresses;
  - ix) To associate with the Institute for arranging and holding annual re-union of the past and present students;
  - x) To maintain a benevolent fund to help individual member of the Institute community in distress;
  - xi) To help the Institute to organize national and international seminars/congresses/workshops/conferences/symposia on selected topics of science & technology to strengthen/share the knowledge base of the engineering community;
  - xii) To help the Institute to organize series of lectures to be delivered by renowned scientists, technologists, economists, etc. on cutting edge technology, social issues, community services, etc.;
  - xiii) To help the Institute to grow, expand and excel with respect to the creation and dissemination of knowledge and development of innovative technology serving the need of our country as a whole and the world over;
  - xiv) To help the Institute to contribute towards development of indigenous technology and provide technical leadership;
  - xv) To help the Institute to act as a beacon for attracting the knowledge based industries to the state and create a zone of technical excellence that will have snowball effect on the economic growth of the country as a whole;

**xvi)** To approve/promote establishment of alumni association units or chapters in different geographical locations having adequate congregation of alumni;

**xvii)** To do all such things as may be deemed incidental or conducive to the attainment of the foregoing objectives.

5. The income and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the objectives of the GAABESU and no portion thereof shall be paid to or divided amongst any of its members by way of profit.

**B. MEMBERS OF THE FIRST EXECUTIVE COMMITTEE SHALL BE AS FOLLOWS:**

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<b>No.</b>	<b>Name &amp; Address</b>	<b>Position</b>
1.	<b>Mr. Amitabha Ghoshal</b> 72, Jodhpur Park, Kolkata 700 068	President
2.	<b>Mr. Santanu Chatterjee</b> P-770, Block-P, New Alipore, Kolkata 700 053	Working President
3.	<b>Dr. N. R. Banerjea</b> Mangalik Co-operative Housing Society Limited, Pancha Sayar, Kolkata 700 094	Vice President
4.	<b>Dr. Santanu Kumar Karmakar</b> Quarter No. B – 173, Bengal Engineering & Science University, Shibpur, Howrah 711 103	Honorary Secretary
5.	<b>Dr. Nirmalya Bandopadhyay</b> B2/13, East Enclave Housing, New Town, Rajarhat, Kolkata 700 156	Honorary Joint Secretary
6.	<b>Mr. Amitabha Datta</b> P-238, Block 'A', Lake Town, Kolkata 700 089	Honorary Assistant Secretary
7.	<b>Mr. Dipak Majumdar</b> Apartment 3B, 376/1, Block 'G', New Alipore, Kolkata 700 053	Treasurer

WITNESSES:

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*Signature*

*Name:* **Anirban Mukherjee**

*Address :* CESC Limited, CESC House  
Kolkata 700001

*Signature*

*Name:* **Sukti Lahiri**

*Address:* CESC Limited, CESC House  
Kolkata 700001

## C. REGULATIONS

### I. GENERAL

In the context of these regulations, the Global Alumni Association of Bengal Engineering and Science University, Shibpur, hereinafter referred to as "GAABESU" and generally, unless repugnant to the context, the singular shall include the plural and the masculine shall include the feminine and vice-versa and writing shall include print, lithograph or other substitutes for writing.

### II. MEMBERSHIP

#### 1. Category of Members

1.1 Membership shall be of the following categories:

##### 1.1.1 Member

##### 1.1.2 Associate Member

##### 1.1.3 Affiliate Member

In all the categories membership may be **Annual** or **Life time**.

#### 2. Eligibility for Membership

**i) Member:** Any person, who has studied in the Institute and has obtained his/her Bachelor Degree/Integrated Post-Graduate Degree/Post Graduate Degree/Diploma from the Institute and agrees in writing to be bound by the Memorandum of Association, Regulations and Bye-Laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable, shall be eligible to become a member of GAABESU.

**ii) Associate Member:** Any faculty member (past or present) of the Institute who is not an alumni of the Institute shall be eligible to become associate member of GAABESU if he agrees in writing to be bound by the Memorandum of Association, Regulations and Bye-laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable,

**iii) Affiliate Member** Any well-wisher of the Institute/GAABESU, who is not eligible to become member or associate member, can become an affiliate member of GAABESU if he agrees in writing to be bound by the Memorandum of Association, Regulations and By laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable,

Membership of any category shall be subject to acceptance of the Executive Committee.

#### 3. Membership Subscription

Membership subscription, fee shall be decided by the Executive Committee of GAABESU and shall be payable in advance. Annual subscription shall be valid for the financial year from 1<sup>st</sup> April to 31<sup>st</sup> March of next calendar year. An annual member may become life member by paying life membership subscription after clearing arrear annual membership subscription, if any.

#### 4. Cessation of Membership

**i) By resignation:** A member may at any time, resign his/her membership by giving notice in writing to the Honorary Secretary together with outstanding dues, if any. The notice of resignation shall be placed before the Executive Committee meeting. The Executive Committee may ask for clarification from the member who has submitted resignation notice. Resignation shall be effective from the date communicating the acceptance of resignation by the Executive Committee

**ii) By non-payment of subscription:** Annual subscription shall be considered due in advance on the first of April each year. If any member fails to clear the annual subscription by 31<sup>st</sup> March of the year for which the subscription is due, membership of the person shall be kept suspended till subscription is cleared with the payment of arrear, if any. If annual subscription is not paid in advance till 30<sup>th</sup> June, a reminder may be issued to the member requesting him to clear the dues. Failing to comply with payment within one year of the period of suspension of membership for

non-payment of subscription, the member shall be considered to have terminated his/her membership.

**iii) By removal:** (a) On the report of gross misconduct or such acts considered to be detrimental to the avowed objectives of GAABESU, the Executive Committee, after being fully satisfied about the charges made against the member, shall place his/her name before a Special or Annual General Meeting. The name of the member shall be removed from the register if two-third of the members present in the meeting vote in favour of such removal. (b) On his/her becoming insane or insolvent. (c) On his/her conviction of any offense in connection with the formation, promotion, management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

#### 5. **Re-admission of Members**

Members who have resigned under rule 4(a) shall be readmitted on application. Those who have ceased to be members under rule 4(b) shall be eligible for re-admission on payment of arrear dues as decided by the Executive Committee.

#### 6. **Register of Members**

GAABESU shall maintain a register of members of all categories containing their names, addresses and their occupations, the date of admission and the date of cessation of membership, if applicable. The register will be kept open, for the inspection of the members of the GAABESU, on request.

The term member under the Clauses 4, 5 and 6 shall include member, associate member and affiliate member

#### 7. **Rights and Obligations of Members**

Members whose names appear on the updated register of valid members shall have the right to:

- i)** nominate, elect or be elected to the Executive Committee of GAABESU; propose or second a proposal for election provided he/she has cleared his dues towards membership for the tenure of office of the elected body, subject to his eligibility as mentioned elsewhere;
- ii)** submit a suggestion/resolution to the Executive Committee or Sub-Committee for discussion on any matter;
- iii)** attend and participate in all general meetings and social, cultural and scientific meetings of GAABESU;
- iv)** to have one vote each in any election;
- v)** to inspect the accounts of GAABESU at any time after prior appointment with the Honorary Secretary of GAABESU;
- vi)** to receive all publications of GAABESU either free or at such rate, as the Executive Committee may fix from time to time;

Associate and affiliate members shall enjoy all the rights except those under **i)** and **iv)** above. They can be Invitees in EC meetings and can become member of Sub-Committees.

Members of all categories whose names appear on the register of members have the obligation to:

- a) pay the subscription and arrears as per the regulations and bye-laws;
- b) abide by the memorandum of association and the regulations and bye-laws.

### III. **EXECUTIVE COMMITTEE**

1. **Composition** The general management of GAABESU shall be vested in the Executive Committee which shall consist of twenty-seven members out of which seven will be office bearers, namely President, Working President, Vice-president, Honorary Secretary, Honorary

Joint Secretary, Honorary Assistant Secretary and Treasurer. Executive Committee shall hold office for 2 (two) years from the date of election.

For the purpose of good and effective governance, the post of the Working President, Honorary Secretary and Treasurer will be held by members, who are located within easily commutable distance from the registered office of GAABESU.

2. The Executive Committee shall assume office after the declaration of the election results in the general meeting and shall continue to hold office for two years from the date of election.

3. **Election of Members and Office Bearers of the Executive Committee.**

3.1. **Election of the Members of the Executive Committee**

3.1.1 **Constitution of Election Commission**

The Executive Committee shall constitute a three-member election commission comprising chairman and two members from amongst members of GAABESU for conducting election to form the Executive Committee. Registered office of GAABESU shall be the address for communication to the election commission.

3.1.2 **Eligibility for Election in the Executive Committee**

Life members of GAABESU and annual members who have cleared their prescribed subscription and fees, as applicable on the date of issuance of the notice of election, for the period of office of the committee to be elected, shall be eligible to be elected as a member of the Executive Committee.

At least ten members of the Executive Committee shall be from places located at easily commutable distance from the registered office of GAABESU.

No member of the Executive Committee can hold office for more than 5 (five) consecutive terms.

3.1.3 **Announcement of Election, Submission of Nomination and Conduction of Election**

The election commission will decide date and time frame of the election so as to complete entire election process by the date of Annual General Meeting of the year in which election is due. Date, venue and time of the annual general meeting shall be decided by the Executive Committee.

The chairman of the election commission shall issue notice inviting nominations from eligible members for the election as a member of the Executive Committee. Notice may be circulated through GAABESU Website/e-mail/post or otherwise. At least 15 days time from the date of issuance of notice shall be given for submission of nomination. In any case last date of submission of nomination shall not be earlier than 30<sup>th</sup> April of the year in which election is due. Any eligible interested member may, on his own, submit nomination to the chairman election commission by 30<sup>th</sup> April of the year in which election is due or by the last date of nomination, as announced.

Nomination shall clearly mention name, address, membership number, e-mail, telephone number and a certification stating:

i) I am willing to be a member of the Executive Committee of the GAABESU. I agree to be bound by the memorandum of association, regulations and bye-laws of GAABESU.

ii) My normal place of residence/work is/is not within easily commutable distance from the registered office of GAABESU.

iii) I am a life member/annual member having paid my prescribed subscription, fee for the period for which I intend to be elected as a member of the executive committee.

Nomination shall be duly signed by the member with date and shall be proposed by a member and seconded by another member, both having valid membership. Nomination paper shall bear name, address, membership no., e-mail, telephone no. and signature of the

members proposing and seconding the Nomination. No member can propose or second more than two members for the Executive Committee.

Election Commission shall, immediately after the last date of submission of nomination, publish a list of valid nominations after scrutiny of all the nominations received by the commission. Display in the GAABESU office and GAABESU website shall be considered as publishing list of valid nominations.

Seven days time from the last date of submission of nomination shall be given for withdrawal of nomination. Counting of seven days shall exclude Sundays, national holidays and other declared holidays in the office of the GAABESU.

After the last date of withdrawal of nomination, if there are more nominations than the prescribed strength of the Executive Committee, the election commission shall publish the list of candidates for the election along with the procedure and time frame. Election commission shall take such steps as may be appropriate for conducting free and fair election ensuring all willing valid members of GAABESU can cast their votes. The result of the election shall be declared by the election commission at the annual general meeting immediately after the election process is completed.

In case election is not required, election commission shall declare the names of the members of the Executive Committee at the relevant annual general meeting.

#### **3.1.4 Inception of the New Executive Committee:-**

Immediately after the annual general meeting and na later than seven days after the Annual general meeting in which election results are declared, outgoing Honorary Secretary shall convene a joint meeting of the outgoing and newly elected Executive Committee for handing over the charge.

In case there is a shortfall from the minimum number of members from the overseas and also from easily commutable distance from the registered office of GAABESU or in total strength of Executive Committee, the Executive Committee may co-opt eligible member/s in the vacant positions as per procedure of filling vacancies specified elsewhere.

#### **3.2 Election of Office Bearers**

Immediately after election of the Executive Committee, senior-most member (as per year of graduation from the Institute and who will not be a contestant for any of the positions of office-bearer) of the Executive Committee shall be installed as the Pro-tem President, who will conduct election for seven office-bearers, from amongst members of the Executive Committee, for the duration of the Office of the Executive Committee.

Office-bearers will take charge of the office immediately after their election

#### **4. Termination of Membership:**

A member of the Executive Committee shall, subject to consideration and decision of the Executive Committee, cease to be a member of the Executive Committee if he/ she:

- i)** resigns by a letter addressed to the Honorary Secretary and his resignation is accepted by the Executive Committee;
- ii)** abstains himself/herself from participation, either in person or through electronic communication, in three consecutive meetings of the Executive Committee without any communication/correspondence or without any reasonable ground;
- iii)** is convicted of any offence in connection with the formation, promotion or management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

An office-bearer cannot resign his/her office without handing over charge to the Honorary Secretary or to a member deputed by the Executive Committee.

#### **5. Filling up of vacancies:**

Any vacancy in the Executive Committee caused by protracted illness or disability/death of any member or office-bearer or a vacancy caused by termination of membership of a member or office-bearer of the Executive Committee shall be filled up in the following manner:

i) The vacancy of an office-bearer shall be filled up by the members of the Executive Committee by electing one of the eligible members of the Executive Committee by majority vote and

ii) A vacancy of a member of the Executive Committee shall be filled up by co-option through a majority decision in the Executive Committee.

The member of the Executive Committee so elected by the members shall hold office till election of the next Executive Committee.

6. **Meeting:** Meetings of the Executive Committee shall be held at least four times during each year at such time as the President or the Working President or the Honorary Secretary may determine. Meetings shall normally be held at the office of the GAABESU. Any five members of the Executive Committee may call for the meeting of the Executive Committee and the Honorary Secretary shall convene the same within seven days, failing which the President/ Working President may do so provided no business other than that specified in the notice shall be transacted at such meeting. Outstation members will be eligible to participate in the meeting through electronic communication.
- 6.1. **Notice:** Notice of the meeting specifying the place, time and the general nature of work and business to be transacted shall be given at least seven (7) in advance to every member of the Executive Committee. Emergency meeting may be called on twenty-four hours' notice.
- 6.2. **Quorum:** Physical presence of a minimum of five members shall form the quorum at the Executive Committee meeting.
7. **Procedure of the Meeting:** The President or in his/her absence the Working President or Vice President shall preside over all meetings of the Executive Committee and in their absence the members present shall elect a Chairperson for the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the Chairperson shall have a second or casting vote in addition to his/her own vote in the case of a tie.
8. **Powers and Duties of the Executive Committee:** The Executive Committee shall have powers of supervision and conduct over all the affairs of GAABESU and in particular shall discharge the following duties:
  - i) to initiate framing, modification and repeal of memorandum, regulations & bye-laws;
  - ii) to update and maintain a register of members;
  - iii) to convene the annual general meeting of GAABESU;
  - iv) to prepare and present every year an annual report for the year under review and audited accounts at the annual general meeting;
  - v) to appoint committees and sub-committees for specific purposes with such powers and duties as may be considered necessary in the interest of the society;
  - vi) to raise funds, collect subscriptions, donations and receive endowments and to utilize them properly for the benefit of GAABESU and for the furtherance of its objectives;
  - vii) to receive grants from the Central/State Governments/any other Society/Body Corporate to pursue the objectives of GAABESU;
  - viii) to accept donation, gift, subscription, moveable or immovable property to pursue the objectives of GAABESU;
  - ix) to sell, lease, mortgage or otherwise dispose of and deal with all or any part of the

property of GAABESU as deemed necessary or expedient for the purpose of GAABESU;

**x)** to approve all expenses and authorize payments from the GAABESU funds for achieving the objectives and for development of the Institute;

**xi)** to keep track of the GAABESU accounts properly and to open accounts in the name of the Global Alumni association of Bengal Engineering and Science University (GAABESU) in one or more bank/s;

**xii)** to make representations before any properly constituted body or institution on any matter in the interests of the GAABESU;

**xiii)** to appoint or remove salaried officers or employees of GAABESU, if any;

**xiv)** to arrange social gatherings, technical meetings and annual re-union of the ex-students.

9. **Bank Operation:** The bank accounts of GAABESU shall be operated jointly by:

a) The President or Honorary Secretary or Honorary Assistant Secretary; and

b) The Working President or Treasurer or Honorary Joint Secretary

#### IV. SAFE CUSTODY OF FUNDS

1. The Executive Committee of GAABESU shall be responsible for the safe custody of the funds and assets of GAABESU.
2. The funds of GAABESU shall be kept in some recognised banks and be invested in any securities as specified u/s 20 of the Indian Trust Act, 1882.

#### V. BOOKS OF ACCOUNTS: INSPECTION AND AUDIT

The books of accounts and other statutory books shall be kept at the registered office of GAABESU and shall be kept open for inspection of the members of the Executive Committee during usual office hours and the same shall be kept open for inspection of the members of GAABESU at such time and place as the Executive Committee directs on a written request made by any member. GAABESU shall maintain accounts which will be audited annually by a qualified auditor or auditors.

#### VI. ACCOUNTING YEAR

The accounting year of the Society shall be from the 1<sup>st</sup> of April to the 31<sup>st</sup> of March of the following year.

#### VII. GENERAL MEETINGS

1. There shall be three kinds of general meetings: (a) Annual (b) Special/Extraordinary (c) Requisition.
2. GAABESU shall hold an Annual General Meeting (AGM) every year and not more than 15 (fifteen) months shall normally elapse between two successive AGMs.
3. **Time and Venue:** The AGM shall ordinarily be held latest by the 31<sup>st</sup> December each year. The Executive Committee shall decide the date, time and place of the AGM and fix the agenda.
4. **Notice:** Notice of the General Meeting shall be sent to each member at his/her registered address/e-mail address sufficiently in advance so as to reach the member at least twenty-one days prior to the date of the General Meeting.
5. All the members shall be entitled to attend and vote at a General Meeting. In case a member is unable to attend the General Meeting, he shall be entitled to appoint another person as his/her proxy to attend and vote on behalf of the member, but a proxy shall not have any right to speak at the meeting on behalf of the member. The member appointing a proxy shall communicate this to the Honorary Secretary in the prescribed format as may be decided by

the Executive Committee and such proxy appointment must reach the Honorary Secretary at least forty-eight hours before the General Meeting. It is not mandatory that the members should be personally present at the meeting.

6. **Quorum:** Five per cent of the valid members on the register maintained by GAABESU present personally shall be the quorum for transaction of any business.
7. **Chairperson:** The President or, in his/her absence, the Vice President or Working President shall be the Chairperson. In their absence, the Chairperson shall be elected from amongst the members present.
8. **Motions and Amendments:** Notice of motions and amendments, except those under Article IX, to be brought before the Annual General Meeting shall reach the Honorary Secretary at least three working days before the date of the said meeting.
9. The business to be transacted at the Annual General Meeting shall be:
  - i) to receive, consider and confirm the proceedings of the previous Annual General Meeting and of Special and Requisition General Meetings during the year, if any;
  - ii) to receive, consider and adopt the annual report of the Executive Committee of the past year;
  - iii) to receive, consider and adopt the audited accounts of the past year;
  - iv) to appoint an auditor for the ensuing year and fix his/her remuneration, if any;
  - v) to consider the resolutions brought forward by the Executive Committee and individual members, if any;
  - vi) to transact such other business which in terms of the memorandum, regulations and by-laws might be transacted at the Annual General Meeting.
10. **Special General Meeting:**

The Executive Committee, whenever they think fit, may call a Special General Meeting. The notice shall be the same as for the Annual General Meeting. The quorum shall be thirty members except for any agenda under Article IX. However, for any agenda under Article IX, the quorum shall be forty members present in person.
11. **Requisition General Meeting:**
  - i) The Executive Committee shall on a requisition made in writing to the Honorary Secretary by at least twenty members, call a Requisition General Meeting (RGM). The members seeking RGM shall write their full names and addresses legibly and must state the object of the meeting proposed to be called. The Honorary Secretary, in consultation with the Executive Committee, shall call the meeting within one month of the receipt of the requisition. If the Honorary Secretary fails to call the Requisition General Meeting within his/her period, the members seeking RGM may themselves convene the meeting; but such meeting shall not be held more than eight weeks after the date of the requisition;
  - ii) Notice: Notice of the Requisition General Meeting shall be sent to the members, under Certificate of Posting or by e-mail, at least seven clear days before the date fixed for the meeting stating the place, date and time of meeting and the Agenda of the business to be transacted;
  - iii) Quorum of the Requisition General Meeting shall be five percent of the valid members.

## VIII. DUTIES OF OFFICE BEARERS

1. **President:** Shall
  - i) preside over all meetings of GAABESU;
  - ii) take all disciplinary actions such as removal, dismissal, etc., in consultation with the Executive Committee;

- iii) interpret the memorandum, regulations and bye-laws and shall decide doubtful points.
  - iv) be an ex-officio member of all committees and sub-committees
- 2. **Working President:** Shall generally help the President in the discharge of his functions, execute any or all the functions of the President during his absence and coordinate the work of the scientific/engineering section including publications. He shall be an ex-officio member of all committees and sub-committees.
- 3. **Vice President:** Shall assist the President and the Working President in all affairs of GAABESU. In the absence of the President/Working President, he shall have the powers and perform the duties of the President.
- 4. **Honorary Secretary:** Shall
  - i) convene all meetings of GAABESU;
  - ii) maintain minute books of all meetings;
  - iii) issue general circulars and notices;
  - iv) receive all applications for membership which shall be placed in next meeting of the Executive Committee;
  - v) sign on behalf of GAABESU all receipts for all sums received as subscription etc.;
  - vi) sign and give pay order on all bills for payment;
  - vii) transact all other business subject to the direction of the Executive Committee;
  - viii) be an ex-officio member of all committees and sub-committees;
  - ix) be responsible for preparation of the Electoral Roll
- 5. **Honorary Joint Secretary:** Shall
  - i) maintain an up-to-date Register of Members of GAABESU;
  - ii) shall assist the Honorary Secretary in all respects for smooth running of GAABESU;
  - iii) in the absence of the Honorary Secretary he shall discharge the functions of the Honorary Secretary.
- 6. **Honorary Assistant Secretary:** Shall assist the Secretary in all respects for smooth running of GAABESU.
- 7. **Treasurer:** Shall
  - i) collect and receive all subscriptions, donations and deposit money and grant receipt for money thereof;
  - ii) maintain and keep cash book and such other accounts as are necessary;
  - iii) operate bank accounts jointly with the Honorary Secretary;
  - iv) prepare, with the help of the Honorary Secretary, an Annual Statement of Accounts and Balance Sheet, and have it duly audited by the Auditor before 30<sup>th</sup> May each year, for presentation before the Executive Committee and the Annual General Meeting

#### IX. ALTERATION OF MEMORANDUM, REGULATIONS AND BYE-LAWS

The Executive Committee shall have the powers to make such Memorandum, Regulations and Bye-Laws as may be considered necessary in the interest of GAABESU.

The following procedures shall be adopted:

1. Any addition, alteration or amendment of the memorandum, regulations and bye-laws shall come in the form of a resolution duly proposed and seconded by a member who has cleared his/her subscription for the previous year within 31<sup>st</sup> March;

2. Official resolutions shall be placed in the Executive Committee meeting preceding the Annual General Meeting for discussion, and if passed by the Executive Committee, shall be placed for the Annual General Meeting;
3. Notice of resolution brought by individual members for amending the memorandum, regulations or bye-laws must reach the Honorary Secretary by 31<sup>st</sup> May each year. Such resolution shall ordinarily be placed as an item of the agenda of the Executive Committee meeting preceding the Annual General Meeting and then placed as an item of the agenda in the Annual General Meeting with the opinion of the Executive Committee regarding the same;
4. To be effective, an addition, alteration or amendment under this clause, must be passed by three-fourth of the members present and voting in favor of it.
5. Such addition, alteration or amendment will be effective from the date specified by the same Annual General Meeting in which such changes are accepted.

#### X. SUITS AND LEGAL PROCEEDINGS

All suits and legal proceedings by or against GAABESU shall be in the name of the Honorary Secretary or such person as shall be appointed by the Executive Committee for the purpose.

#### XI. DISSOLUTION

1. The procedure to be followed for dissolving GAABESU shall be the same as that laid down in Article IX except that the decision regarding dissolution shall be valid only if three-fourth of the members on the roll of GAABESU vote in favor of the resolution either in person or by an affirmative proxy;
2. If upon dissolution of GAABESU, there remains after clearance of all its debts and liabilities any fund or property whatsoever, the same shall not be transferred to the names of or distributed in cash or kind among the members of GAABESU, but instead the same shall be transferred to the Institute or to any other society or association or party having similar objects as may be determined by the members at the meeting where the resolution of dissolution is passed, provided that such a resolution shall not take effect unless confirmed by another meeting of the members held after twenty-one days of the prior resolution for dissolution and disposal of the properties of the society.

#### XII. INDEMNITY

1. No member of the Executive Committee or of GAABESU shall be held responsible for any damage or loss to GAABESU incurred as a result of any action taken in good faith in the proper discharge of his/her duties except for willful negligence or fraud.
2. Legal heirs, executors or administrators of the properties of any member of the Executive Committee or of GAABESU shall at all times be indemnified and saved harmless out of the properties and funds of GAABESU.

We, the several persons, whose names and addresses are subscribed, are desirous of being framed into a Society in pursuance of this Memorandum of Associations and Regulations.

No.	Name & Address	Designation & Company
1.	<b>Mr. Amitabha Ghoshal</b> 72, Jodhpur Park, Kolkata 700 068	Director, STUP Consultants
2.	<b>Mr. Santanu Chatterjee</b> P-770, Block-P, New Alipore, Kolkata 700 053	Executive Director, CESC Limited
3.	<b>Dr. N. R. Banerjea</b> Mangalik Co-operative Housing Society Limited, Pancha Sayar, Kolkata 700 094	Vice Chancellor, Bengal Engineering & Science University, Shibpur, Howrah 711 103

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5.	<b>Dr. Nirmalya Bandopadhyay</b> B2/13, East Enclave Housing, New Town, Rajarhat, Kolkata 700 156	Engineering Consultant
6.	<b>Mr. Amitabha Datta</b> P-238, Block 'A', Lake Town, Kolkata 700 089	Engineering Consultant
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