

**Global Alumni Association of Bengal Engineering and Science  
University, Shibpur (now IEST, Shibpur) (GAABESU)**

Institute Guest House, IEST Shibpur, Howrah – 711103, West Bengal, India

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**NOTICE FOR CONDUCTING ELECTION FOR THE EXECUTIVE COMMITTEE FOR THE  
TERM 2019-2021**

31 May 2019

**1. Constitution of Election Commission:**

As per Clause 5.3.1 of the Regulations of the Association, the Executive Committee of GAABESU (Association), in its 83<sup>rd</sup> meeting held on 06 April 2019, constituted a three-member Election Commission comprising following members for conducting election for the Executive Committee for the term 2019-2021.

- i. Shri Syama Prasad Datta (Civil 1967), Chairman;
- ii. Shri Amitabha Ghoshal (Civil 1957), Member;
- iii. Prof Aditya Bandyopadhyay (Architecture 1979), Member.

**2. Notice for Election:**

The Election Commission invites nomination from eligible willing members of the Association in attached prescribed format, as per schedule given below, to be candidate for a position in the Association Executive Committee for the term 2019-2021. Tenure of the Executive Committee shall be two years.

**3. Executive Committee:**

As per Clause 5.1 of the Regulations, the Executive Committee shall consist of twenty seven (27) members and out of which six (6) will be Office Bearers namely, President, Working President, Vice President, Secretary, Joint Secretary and Treasurer. The Clause further mentions that posts of Working President, Secretary and Treasurer will be held by members who are located within easily commutable distance from the registered office of the Association.

**4. Eligibility for election in the Executive Committee:**

As per Clause 5.3.2 of the Regulations, the Alumni Members of the Association shall be eligible to be elected as a member of the Executive Committee. At least ten (10) members of the Executive Committee shall be from places located within easily commutable distance from the registered office of the Association. No member of the Executive Committee can hold office for more than three (3) consecutive terms and more than a total of five (5) terms.

**5. Election Schedule:**

- Publication of notice for conducting election: By 31 May 2019
- Last date and time of submission of nomination: 18 June 2019 at 06:00 PM IST
- Display of valid nominations in GAABESU Notice Board/ Website: 20 June 2019
- Last date and time of withdrawal of nomination: 01 July 2019 at 06:00 PM IST
- Display of names of valid candidates in GAABESU Notice Board/ Website: 02 July 2019
- Voting for election of members of the Executive Committee (in case number of valid candidates exceeds the stipulated strength of the Executive Committee):
  - Issue of guidelines:- 03 July 2019,
  - Start of voting:- 08 July 2019,
  - End of voting: - 16 July 2019 at 06:00 PM IST.
- Completion of Election process including counting of ballots (in case there will be voting): 21 July 2019.

- Declaration of result of the election: In the Annual General Meeting as will be notified.

#### **6. Submission of Nomination:**

- Nomination may be submitted by valid Alumni Members only who are Life Members of GAABESU as on 31 May 2019. Election Commission would go by the Membership roll to be provided by the Secretary of the Association.
- Eligibility criteria, as mentioned in para 4 above, may please be seen while submitting nomination.
- Each nomination shall have to be proposed by a valid member of the Association. No member shall propose more than two candidates for the Executive Committee.
- Nomination shall be submitted in prescribed format only with relevant details and must be signed by the Proposer and the Candidate.
- Nomination forms can be downloaded from GAABESU website: <http://www.becollege.org>, also shall be available from the Association office. Requests are being made to various alumni chapters/ associations/ clubs to widely circulate the notice and nomination form among GAABESU members in their chapters/ associations/ clubs through their respective web-site or otherwise.
- Membership list is available on-line at <http://www.becollege.org/GAA/members.asp>.
- Duly filled-up and signed nomination form shall be submitted to Association Office between 11:00 AM and 06:00 PM on working days as per schedule given for submission of nomination. Nomination can also be submitted through e-mail addressed to [gaabesuelection2019@gmail.com](mailto:gaabesuelection2019@gmail.com) within the time period given in the schedule. For on-line submission pdf of scan copy of the signed nomination shall be attached with the e-mail. Nomination can also be submitted by Speed Post/ Courier so as to reach Association office positively by the last date and time of submission mentioned in para 5 of the notice.

#### **7. Important points to be noted:**

- Nomination shall be invalid:
  - (i) if not submitted in prescribed format;
  - (ii) if all the relevant details are not filled in;
  - (iii) if not signed by the Proposer and the Candidate;
  - (iv) if a member proposes more than two candidates;
  - (v) if not received within the prescribed time;
  - (vi) if there is any error or lack of clarity in the Nomination;
  - (vii) if not submitted by valid Alumni Member and not proposed by a valid Member of the Association.
- In case number of total valid nominations exceeds twenty seven (27) but number of valid nominations from places within easily commutable distance from Association office do not exceed ten (10), the candidates from places within easily commutable distances would stand elected and there shall be voting for remaining positions only.

**Sd/- Syama Prasad Datta**  
Chairman, Election Commission  
On behalf of the Election Commission